

Esterline



Advanced Input Devices

AN ESTERLINE COMPANY

Memtron Technologies
Division

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Prospective employer,

I write to you on behalf of Meg Akins who is seeking a position in your company. For the last five years I have had the privilege of having Meg work with me at Memtron Input Devices. Meg quickly blended into Memtron and the IT team as her work ethics and attitude were well received.

As a Systems Analyst / Programmer, she was able to accomplish most any task at hand and was always willing to accept familiar and unfamiliar projects. Meg enjoys not only the challenge of projects but managed day to day tasks and fires during those projects. (Which, is a challenge on its own.) Meg easily analyzed users computing needs from hardware to software as she managed 80+ users on Windows 95 to XP along with dozens of applications.

Administration of servers, MS Exchange, print services, remote administration, new PC roll outs via drive imaging software were a few of her many tasks. On the programming side, she not only brought to the company existing experience, but her knowledge in MS and all MS applications including Access and VB were instrumental in her development of applications used throughout the organization. A few of these include a Quotation System, job tracking, WIP management, QA and Help Desk management. She also created and administered training programs for MS applications to approximately 100 users. The training program was well received as additional and advanced classes were also requested by many users.

All in all, Meg will be a great asset to any business she resides at. From her overall knowledge, ambition to not only learn but apply that knowledge as a value added resource to the company.

As a person, Meg is very pleasant, energetic and enthusiastic about her work. She is highly qualified in her field and a well-rounded individual.

Sincerely,

A handwritten signature in black ink, appearing to read 'DMS', with a long, sweeping horizontal line extending to the right.

Dave Schultz

IT Manager